



Consulting, Municipal & Environmental Engineers  
Planners ■ Surveyors ■ Landscape Architects

Perryville III Corporate Park  
53 Frontage Road, Suite 120  
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## MEMORANDUM

To: Mayor and Council  
William Kuster, Jr., Town Clerk/Administrator  
Thomas K. Thorp, Esq., Town Attorney  
Richard O'Connor, Construction Official  
David Diehl, Zoning Officer  
James Macauley, Police Chief  
Darren Tynan, Hackettstown Police Department  
Scott Armstrong, Public Works Superintendent  
David Rucki, Hackettstown Business Improvement District  
Cathie LaBar, Warren County Soil Conservation District  
Bruce Smith, HMUA  
Joseph Birchenough, NJDOT Local Aid  
Cheryl Edwards, NJDOT Local Aid  
Kyle Rounsaville, NJDOT  
Steve Castela, Top Line Construction Corporation  
Jonathan Kinney, SHPO  
Jim Keller, Verizon  
Dave Hoppe, JCP&L  
Richard Hutchinson, Comcast  
William Bergh, Maser Consulting P.A.  
John Jahr, Maser Consulting P.A.  
Marla Roller, Maser Consulting P.A.  
Main Street Merchants

From: Paul M. Sterbenz, P.E., P.P., Hackettstown Town Engineer

Date: May 27, 2010

Re: Preconstruction Conference Notice  
Main Street Sidewalk and Streetscape Improvement Project  
Town of Hackettstown, Warren County, NJ  
Federal Project No. FS-B00S (995)  
State Project No. 7526307  
MC Project No. HKT-090

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Please be advised that a preconstruction conference relative to the start of construction on the above captioned project is scheduled for 1:00 p.m. on Wednesday, June 23, 2010 at the municipal building situated at 215 Stiger Street, Hackettstown, NJ.

Please contact Diane Cecere at (908) 238-0905 ext. 137 to advise if you can attend.



If you cannot attend but wish to provide input on the project, please contact me. Your requirements and/or input will be read into the record at the meeting and be included in the minutes of the preconstruction meeting to be issued thereafter.

PMS:dc

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